

UNIVERSITY STAFF SENATE REGULAR MEETING
Mississippi/Illinois Room, Morris University Center
Zoom Meeting ID 945 0315 5890
May 2, 2024 – 9:00am
Approved Minutes

The regular meeting of the University Staff Senate was called to order at 9:04 am on Thursday, May 2, 2024, by President Kelly Jo Hendricks.

Present: Kelly Jo Hendricks (President), Doug James (President-Elect), Keith Becherer (Past President), Angie White (Secretary), Cindy Cobetto (Treasurer), Sara Colvin (ASNR Constituency Rep), Steven Green (CSOR Constituency Rep), Evan Lewis (ASR Constituency Rep), Julie Babington, Maria Ferrari, Amie Flatt, Cheryl Jordan, Ben Kaminski, Shane Kessinger, Sarah Kirkpatrick, Christy McDougal, Tiana Montgomery, Dusty Rhodes, Trish Scheibal, Tim Staples, Michael Tadlock-Jackson (ex officio)

Absent: Mike Hamil, Amy Miller, Kat Wright

Guests: Bill Retzlaff, Craig Holan, Shavonda Mitchom, Dan Chace, Kristen Durban, Barb Kane, Heather Knapp, Julie LaTempt-Brazier, Jessica McCawley, Patricia Merritt, Robert Newman, Jeanette Parmenter, Ashley Schlosser, Teresa Shipton, Nancy Sullivan, Deb Talbot, Polly Walters, Connie Wyvell

APPROVAL OF MINUTES:

Minutes for the April 4, 2024, meeting was approved as written.

GUEST SPEAKER:

Dr. Bill Retzlaff, Interim Vice Chancellor for Administration, presented along with Craig Holan, Director of Facilities Management, and Shavonda Mitchom, Assistant Vice Chancellor for Administration. Dr. Bill also introduced Staff Senate to his new administrative assistant, Ashley Schlosser. The VCA update included campus infrastructure, FY24 ongoing projects, deferred maintenance, campus master plan, APPA custodial standards, and general questions. The questions from Staff Senate included if exit interviews are taking place, the staff turnover rates in Human Resources, and the parking service rate increases.

NOMINATION:

There is a Senator vacancy for Civil Service Open Range (2027). Lisa Mosley, IT Technical Associate, gave a brief introduction which included her interest in serving on University Staff Senate. Lisa's application was approved by acclamation.

Hendricks opened the floor for Staff Senate President-Elect nominations to serve FY25 while Doug James is Staff Senate President. Steven Green, Civil Service Open Range Constituency Representative, and IT Support Associate from the School of Dental Medicine was nominated and accepted. No other nominations were made. Staff Senate will officially vote on President-Elect at the conclusion of our next meeting in June.

REPORTS:

President Kelly Jo Hendricks – Helped with promotion of the Chipotle fundraiser. Sat through VCSA finalist presentation. Attended the two UPBC meetings this term, in April and yesterday. Attended all of the Faculty/Staff Appreciation Days on each of the campuses; all of the events went well. The last Constituency Heads meeting with the Chancellor focuses on enrollment and NSSE data, along with follow-up to the budget meeting. Attended BOT meeting in Carbondale; the fee rate increase proposal

passed. One Day, One SIUE – congrats to Julie and Foundation team! Attending walkthrough for Commencement later today.

Past President Keith Becherer – Went to Springfield last Friday, which was the due date to get bills out of the House for this session. Also attended UPBC meetings in April and yesterday.

President-Elect Doug James – Spoke briefly with the Chancellor; he would love to provide more updates.

Treasurer Cindy Cobetto – We earned \$96.08 from our Chipotle fundraiser.

There were no other executive reports.

Vice Chancellor for Student Affairs: Two of the finalists withdrew from the search, and we met with the sole candidate earlier this week. At this time, we are unsure if the search is complete or if it will extend again.

Associate Vice Chancellor for Enrollment Management: Committee sent recommendations to the Provost; waiting to hear on status.

Dean for the Library and Information Services: Search committee has conducted preliminary Zoom interviews; hoping to have finalists on campus the week of May 16.

Associate Provost & Dean of the Graduate School: Four finalists were invited to campus; however, one withdrew.

UNFINISHED BUSINESS:

Open Senator Positions – there are still two open senator positions in the following categories:

- Civil Service Open Range – 1 position (2025)
- Civil Service Negotiated & Prevailing – 1 position (2027)

Please consider sending out targeted emails to those in these constituent groups.

Constituency Representatives: Evan Lewis has agreed to serve as the Constituency Representative for Administrative Staff Representative!

Spring Guests: VCUA Connie Collins – June

A brief update from the recent UPBC meetings was given from Hendricks and Becherer. Three items from the last meeting:

- New University Budget Reporting Workgroup, with Shavonda Mitchom as Chair
- One Day, One SIUE report
- Review of Campus Master Plan

NEW BUSINESS:

None.

COMMITTEE UPDATES:

Public Relations – Met on April 22, went over charge and what we did in the past.

Scholarship –Faculty Bargaining Scholarship – now open through July 15 for Fall scholarship award.

Fundraising – Thanks again for those who supported the Chipotle fundraiser.

Diversity Initiatives – No update.

Policy Review – Next meeting with Carl Chambers – May 13, 10 am. New EEP form forthcoming.
Agenda items of interest: FLSA updates that would bump up salary threshold exempt & non-exempt employees; follow-up questions regarding PLAW.

Staff Wellness – Working to set up a HR Parental Leave Policy Panel.

ANNOUNCEMENTS:

Commencement – May 3-5

Memorial Day – May 27 – campus closed

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting adjourned at 10:48 am.

Submitted by Michael Tadlock-Jackson, University Governance