

SIUE Faculty Senate Curriculum Council

International Room – Morris University Center

September 19, 2024 – 2:30 p.m.

Approved Minutes

Members present: Maureen Bell-Werner, Stephen Duda, Joaquin Florido Berrocal, Elza Ibroscheva, Mary Kaemmerer, Marie Klopfenstein, Angela Kim, Steve Morrese (for Jill LaFreniere), Matt Schunke, Kamran Shavezipur, Suranjan Weeraratne, Amy Winn

Members absent: Sally Boutelle, Mary Ettlting, Effie Hortis, Erik Krag, Joshua Kryah, Sofya Mueller, Eric Ruckh, David Sherrill, Chad Verbais

Guests: None

Minutes

1. Call to order, welcome, and introductions: Members at meeting introduced themselves.

2. Consideration of minutes of 04/18/2024 meeting: Minutes approved with minor correction to attendance.

3. Approval of officers/subcommittee assignments:

- Academic Standards and Policies and Student Success Committee chair tabled, since committee seems to have been inactive last year and many previous members are no longer employed at the university.
- UCC and UPC membership was confirmed (roster is on SharePoint).
- Kamran Shavezipur volunteered to serve as UPC chair.
- Representative for Committee on Assessment is still needed.
- Kamran Shavezipur made a motion to approve the standing committees and operations appointments as currently listed, Matt Schunke seconded the motion, motion passed unanimously.

4. Announcements

a. Curricunet training: Maureen Bell-Werner provided an overview of how to use Curricunet. Clarification was provided on if committee members disagree on approvals; proposed changes are not eliminated if not approved, but instead are sent back to programs for revision. Zenia Augustin can answer questions about workflow.

b. OMA training reminder: Amy Winn reminded members that we all need to have current open meetings act training. A link to the training was provided in a recent email from Amy to all members.

c. Council operating papers going to full senate October meeting. Changes to the papers involved creating a position of vice-chair to assist with meetings, substitute for the chair in the event a chair cannot attend a meeting, and to learn the role of chair before stepping into the chair position the following year.

## 5. Subcommittee and officer reports

### a. Standing committees and operations appointments:

- i. Secretary - Marie Klopfenstein: no report.
- ii. Undergraduate Programs Committee – need chair / no report.
- iii. Undergraduate Courses Committee – chair Erik Krag: no report.
- iv. Academic Standards and Policies and Student Success Committee – need chair / no report.
- v. General Education Committee – Matt Schunke: no report.
- vi. Graduation Appeals Committee Liaison – Maureen Bell-Werner: no report.
- vii. Committee on Assessment – need representative / no report.

### b. Additional reports

- i. Enrollment Management – Sally Boutelle: no report.
- ii. Registrar – Maureen Bell-Werner: Summer 25 class schedule is currently being edited, Fall 25 class schedule will be open for edits soon.
- iii. Educational Outreach – Mary Ettlting: no report.
- iv. Academic Advising – Effie Hortis: Advising for Spring 2025 has begun, and advisors have many appointments scheduled. The EASE campaign is underway, with advisors and coaches addressing flags.
- v. Learning Support Services and Supplemental Education – Chad Verbais: no report.
- vi. Office of Accreditation, Assessment and Academic Planning – Elza Ibroscheva: CoA hasn't met yet but will in October. There are three program reviews this academic year: Biological Sciences, Math, Environmental Sciences coming up, 2-3 interim program reviews, but those are reviewed by CoA. SIUE is going through Higher Learning Commission accreditation this year. More information is coming through email, Faculty Senate, and Blackboard in preparation for the March 31<sup>st</sup>-April 1<sup>st</sup> HLC visit. All accreditation paperwork is due by February 1<sup>st</sup>.

## 6. Unfinished business

- a. Pending course/program approvals in Curricunet: Check for any pending approvals and complete ASAP.

## 7. New business

- a. Council meeting time change: a possible council meeting time of 2:00 was discussed, which may work for many council members but was tabled since some council members were not present and could not indicate their availability.

b. Updates to policies affected by direct admission implementation (1i1, 1i2, 1i5): 1i1 are policies for academic warning, probation, and suspension. 1i2 are policies for academic suspension, which are now redundant because they are covered by 1i1. 1i5 covers academic standards and performance. Tom Jordan had feedback on the “two strikes and out” suspension policy in 1i1 that could be discussed by the council and allow for appeals for students who have been suspended from the university for second or any subsequent time. The question of how many students this would potentially affect was brought up. Kamran Shavezipur made a motion to approve the revised 1i1.9 language as suggested by Tom Jordan, Joaquin Florido Berrocal seconded the motion, motion passed unanimously. Maureen Bell-Werner brought up changes to the wording in the 1i5 section on transfer students should reflect that transfer students with more than 24 hours are advised by their major advising unit, but less 24 are advised like Freshman students. Motion to approve all proposed changes and move them on to Faculty Senate approval was made by Kamran Shavezipur, Angela Kim seconded the motion, motion passed unanimously.

c. Other new business: no new business.

8. Public comments: no public comments.

9. Adjournment at 3:43pm.