

**FACULTY SENATE EXECUTIVE COMMITTEE**  
**November 14, 2024 – 2:30 pm**  
**Magnolia Room, Morris University Center**  
**Approved Minutes**

The regular meeting of the Faculty Senate Executive Committee was called to order at 2:30 pm on Thursday, November 14, 2024 in the Magnolia Room by President Marcus Agustin.

**Present:** Marcus Agustin, Wai Cheah, Kevin Cannon, Keith Hecht, Tim Kalinowski, Jon Pettibone, Chrissy Simmons, Cinnamon VanPutte, Amy Winn

**Absent:** None

**Guests:** Dominic Dorsey, Mary Zabriskie

**Public Comment:**

There was no public comment.

**Consideration of Minutes:**

The minutes for the October 24, 2024 FSEC meeting were approved as written.

**Guests:**

Dominic Dorsey, Director of ACCESS, and Mary Zabriskie, Director of EOA and Title IX, spoke to FSEC. Mary is also the campus ADA/504 Coordinator. Mary and Dominic spoke about meeting academic accommodations, focusing on legal, federal mandates, what is considered a reasonable accommodation, and who determines whether an accommodation is reasonable. According to Dominic and Mary, ACCESS professional staff are ultimately responsible for determining whether an accommodation is reasonable and appropriate within the context of a specific course. ACCESS recommends that instructors be clear and deliberate as possible on the essential course requirements when outlining them in their syllabi; instructors who assert that an approved accommodation causes a fundamental alteration to their class should be prepared to provide detailed information to support this assertion. This led to a discussion between Mary and members of FSEC regarding what is an “essential course requirement” and “a fundamental alteration” as it may vary depending on the specific course, and who makes this ultimate decision if there is a disagreement between an instructor and ACCESS.

Elza Ibroscheva, Associate Provost, followed up with FSEC on the request from Student Government regarding the creation of a syllabus bank. While there are some fine points in the resolution made by Student Government, the Provost’s Office wants to speak with Faculty Senate to get their feel about it rather than give the students everything they listed. This led to a couple questions from FSEC: Should each syllabi uploaded be anonymous so that it’s not attributed to a specific professor? What do we do about the programs that consider syllabi to be confidential, proprietary data that shouldn’t be printed/easily distributed to any student?

Does the Provost's Office consider the extra work this will make each department take when we are already short staffed to keep these updated with regularity?

**Announcements:**

None.

**Unfinished Business:**

- a. Update on approval of SIUE Faculty Senate Bylaws and Operating Papers of New Council – Bylaws are approved!
- b. Update on approval of Teaching Excellence Award Committee Operating Papers – Haven't heard back from the Provost's Office regarding the status of these updates.
- c. Changes to Policies 1I1, 1I2, and 1I5 – Submitted a memo to the Provost's Office after these changes were approved at the last Faculty Senate meeting. Still haven't received a status update.
- d. Open Meetings Act – As a reminder, each Council will need an OMA designee that will need to take the training every year.

**New Business:**

- a. Changes to Council Operating Papers – At our next Faculty Senate meeting, we will have a first read for changes to the Curriculum Council operating papers.

**Reports:**

**UPBC:** Will hold its last meeting of the year on Thursday, November 21. We will be hearing a report from the Director of Institutional Research on student employment as well as receiving an update on the work of the Budget Reporting Taskforce. I have been meeting with the Chancellor to develop a roadmap for the spring and future semesters so that we can return to a pattern of receiving and reviewing relevant information to planning and budget. These meetings will continue in December and January. We are currently setting our schedule for Spring but expect to meet in February, March, and April.

**Budget, Finance and Academic Operations Council:** Still waiting for the new data from Budget Director Anne DeToye.

**Curriculum Council:** Will consider updates to 1C1 at Curriculum Council.

**Faculty Development Council:** Put together an ad hoc committee in response to the resolution from Student Government regarding Generative AI. Working group has about 12 faculty members.

**Governance (Rules & Procedures) Council:** Overwhelmed with the amount of work that needs to be done, as nobody on the committee is willing to volunteer. Still haven't heard from the Provost or Chancellor regarding the Annual Evaluation questions.

**Graduate Council:** Gloria Sweida will cover the meeting for me next week.

**President:** I think we need to put a task force in place regarding the syllabi bank; however, I hesitate to put every syllabi for each student to access.

**Adjournment:**

The meeting was adjourned at 4:21 pm.

Submitted by Michael Tadlock-Jackson, University Governance