



FERPA Quick Guide

Office of the Registrar



Under the Federal Educational Rights and Privacy Act (FERPA), all students have the right to inspect & review their official education records within 45 days of the original request.

The University may make accessible to any person directory information regarding students.

SIUE annually publishes a telephone directory and a web directory. Directory information will appear in those publications unless a formal Directory Hold is filed with the Office of the Registrar.

Students may file an objection to the release of directory information in writing by the end of the first week of Fall semester. The objection will remain in effect until the student files a cancellation form.

Directory Information Includes:

- Student Name*
- Local address and phone number*
- Student home address and phone*
- Email address*
- Major field of study*
- Classification*
- Dates of attendance*
- Full or part-time status*
- Attempted hours*
- Degrees and awards received*
- Most previous institution attended prior to enrollment at SIUE*
- Participation in officially recognized activities or sports*
- Weight or height of members of athletic teams*
- Date of birth*