

Feature operation

| AutoDial | | |
|---|----------|-------------------|
| Store | AutoDial | AutoDial |
| Use | | AutoDial |
| Display | Display | AutoDial |
| Call Forward | | |
| Activate | Fwd | Fwd |
| Deactivate | | Fwd |
| Reinstate | Fwd | Fwd |
| View number | Display | Fwd |
| Call Pickup | | |
| | | Pickup |
| Call Waiting | | |
| Answer | | Call Waiting |
| Return to first call | | |
| Conference | | |
| | Conf | Conf |
| Handsfree | | |
| Activate | | (to end the call) |
| Switch to handset | | |
| Handset to handsfree | | |
| Activate Headset | | |
| | | (to end the call) |
| Activate or deactivate Bluetooth® technology headset* | | |
| | | |
| Hold | | |
| Place a call on hold | | (Hold) |
| Return to a held call | | |
| Last Number Redial | | |
| | | |
| Message | | |
| | | (Msg/Inbox) |
| Ring Again | | |
| Activate | RngAgn | |
| When notified | | RngAgn |
| Deactivate | | RngAgn |
| Transfer | | |
| | Trans | Trans |
| Adjust volume | | |
| | | or |

Legend

| Icon | Action |
|------|--|
| () | Indicates the key cap text label. For example, (Message). |
| | Lift the handset, press the line (DN) key or the Headset key. |
| | Replace the handset, or press to end the call. (Goodbye) |
| | Dial a number. |

Legend (continued)

| Icon | Action |
|------|---|
| | Press a line/feature key. |
| | An icon flashes when a feature is being programmed. An icon lights steadily when a feature is active. |
| | Press the Services key once for Call Platform features, or press the Services key twice for local telephone features. |
| | Press the Message/Inbox key. |
| | Press the Up/Down Navigation keys |
| | Press the Enter key |
| | Press the Headset key. |
| | Press the Handsfree key. |
| | Press the Mute (on/off) key. |
| | Press the Directory key. |
| | Press the Quit/Stop key. |

Services and Telephone Options menus

Services menu



Note: The **Services** menu contains the **Telephone Options**, **Password Admin**, **Virtual Office**, and **MG 1000B** menus. Some options are not available on all IP Phone 1140E phones. Consult your system administrator.

The following are the most commonly used options:

Telephone Options menu

Volume adjustment

Pick one of:

- Ringer
- Handset Listen
- Handsfree Listen
- Headset Listen
- Buzzer
- (Quit)

Contrast adjustment



Language



Note: This language setting controls the language used by features on your phone only. To set the language used elsewhere on your phone, press **Services** twice, select 1. Preferences, and select 2. Language.

Date/Time format



Local DialPad Tone



Ring type



OnHook default path



Note: The **Directory** key provides access to the Corporate Directory, Personal Directory, Redial List, and Callers List. For additional information about your IP Phone 1140E, consult the *Nortel IP Phone 1140E User Guide*.

* To use a headset equipped with *Bluetooth®* wireless technology, you must first configure the headset and your phone to work together. Consult the *Nortel IP Phone 1140E User Guide* (NN43113-106).

Nortel IP Phone 1140E



*Note: If supported by your server, the data message waiting indicator provides a data alert. Contact your system administrator to find out if this feature is available for you.

NORTEL

www.nortel.com

IP Phone 1140E

For Nortel Communication Server 1000

Quick Reference Card



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