ITS Faculty Computer Initiative (FCI) Order Form

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
INFORMATION TECHNOLOGY SERVICES

Please complete this form to order a new or refresh Dell or Apple computer for eligible full-time faculty under the ITS Faculty Computer Initiative.

First Name   Last Name   e-ID

If refresh,
service tag # to be replaced   800#   Campus Phone

Install Location
(building & room #)   FCI Coordinator:

ITEM	DESCRIPTION
	System A: Lenovo All-in-One 24" computer with integrated webcam and soundbar, wired keyboard and mouse
	System B: Lenovo Small Form Factor desktop computer with 24" monitor with soundbar and webcam, keyboard, and mouse
	System C: 14" Laptop with 16GB RAM **System C:** 14" Laptop with 16GB RAM, includes docking station **System C:** 14" Laptop with 16GB RAM, includes 24" monitor with hub, soundbar, and webcam. *$200
	System D: 24"iMac 256GB SSD *$368 **System D:** 24" iMac 512GB SSD *$568
	System E: MacBook Air, 256GB SSD *$168 **System E:** MacBook Air, 512GB SSD *$468
	System F: Lenovo Performance Desktop, NO MONITOR, 16GB RAM, 512GB SSD **System F:** 32GB RAM, 1TB SSD *$100"

* The FCI program allows up to $1200 toward the purchase of a computer. The department will be responsible for the amount over $1200. That amount is listed with the option above. The budget purpose section below must be completed.

I certify that there is an unobligated balance available in the account indicated in the event of loss or damage of equipment.

Check here if you need a customized Dell/Apple unit or monitor

NOTE: Any customized system resulting in a cost greater than $1200.00 will result in a one-time charge to BP Account for the entire amount over$1200.00. Please create a customized Dell or Apple quote, print, and include with this form.

BP Name   BP Number

The faculty member listed above meets all of the requirements of the FCI program and is currently entitled to a new or refresh Dell or Apple computer. The equipment shall remain on ITS inventory and the FCI Coordinator shall be responsible for accounting for this equipment during the annual FCI inventory certification period.

FCI Coordinator Signature   Date

Fiscal Officer Signature   Date