

FIRST LAST  
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Edwardsville, IL 62025  
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## EDUCATION

Southern Illinois University Edwardsville (SIUE) Edwardsville, IL  
Bachelor of Science (or Arts) in Applied Communication Studies Expected May 20xx  
Specialization: Public Relations GPA 3.1

## RELEVANT COURSES

Advanced Public Speaking	Global Cultures, Race, and Equity Education
Communication Research Methods	PR Campaigns: Implementation and Evaluation
Public Relations Writing	PR Campaigns: Research and Planning

## SKILLS

Microsoft Office Suite, Canva, Google Docs, Prezly, Cision

## INTERNSHIP

Public Relations Intern Summer 2024  
FleishmanHillard St. Louis, MO

- Joined account team and assisted with campaign conception to execution
  - Conducted research
  - Developed marketing materials
  - Built relationships with journalists by using communication skills
  - Drafted content, focused on audience, with learned writing skills
  - Tracked and analyzed results
- Worked in a fast-paced and ever-changing environment

## WORK EXPERIENCE

Personal Shopper (in-store) August 2023-present  
Walmart Glen Carbon, IL

- Fill and dispense online orders
- Locate, prepare, and package merchandise
- Ensuring the accuracy of orders prior to pick up
- Consult with the customer as needed to ensure satisfaction utilizing customer service skills

## HONORS AND ACTIVITIES

Public Relations Society of America (PRSA) 2022-present

SIUE Club Sports Volleyball Aug. 2022-present

***Sample Resume* – Please contact us for additional assistance.**

**SIUE Career Development Center | (618) 650-3708  
careerdevelopment@siue.edu | siue.edu/cdc**